

SaddleBrooke TWO Online Privacy Policy

November 8, 2010

SaddleBrooke *TWO* is committed to protecting your privacy. Please read the Online Privacy Statement below about web sites and services that you may use.

This Privacy Policy applies to all of the services and websites offered by SaddleBrooke *TWO*. We may post product / service specific Privacy Notices to explain in more detail. All personal information will be processed under this Privacy Policy.

Security

Security measures are in place to protect against unauthorized access to, alteration or disclosure of data. These include internal reviews of our security measures, processing practices and data storage.

Use of Personal Information

SaddleBrooke *TWO* may use your personal information to provide you with information on upcoming events and activities. We allow you to choose whether you wish to receive these informational communications, and to subscribe or unsubscribe to newsletters about upcoming events and activities. To manage your preferences or update your contact information, please [sign in](#) to your account.

Emergency Notification and Address Book

We restrict access to personal information that may be shown in the Address Book to registered users from SaddleBrooke Residents and the employees of SaddleBrooke *TWO* and Robson Communities.

Log in permission requires Name, Unit and Lot, Address, Phone Number and Email address. However, you may request that that the email address and phone number be hidden from the SaddleBrooke address book. You may provide additional information, such as but not limited to demographic information such as age, gender, preferences and interests. Videos, photos, other addresses, family members, interests or birthdays may be added for your own personal use or to share with others. Resident information may periodically be updated from public resources as required for accuracy of the address book. *(Such as: telephone books or public documents)*

You have the ability to view or edit your personal information online. In order to help prevent your personal information from being viewed by others, you will be required to [sign in](#) with your log-in name, and your password. *(Assigned by the web administrator)* These choices do not apply to the receipt of service communications (including but not limited to emergency notifications) that are considered part of certain SaddleBrooke *TWO* services, which you may receive periodically.

E-commerce

If you choose to make a purchase, we will ask for additional information, such as your credit card number and billing address. *(Such as: for DesertView and Restaurant Ticket sales)*

Other Sites

Our websites may provide links to club websites and to other sites of interest to the SaddleBrooke residents.

Some of our services are on or through other web sites. These sites may have different privacy policies. Personal information may be sent to SaddleBrooke TWO in order to deliver the service. We process such information under this Privacy Policy.

Accessing & Updating Personal Information

The appropriate method(s) for accessing your personal information will depend on which sites or services you have used.

We make good faith efforts to provide you with access to your personal information and either to correct this data if it is inaccurate or to delete such data at your request if it is not otherwise required to be retained by law or for legitimate business purposes. We ask individual users to identify themselves and the information requested to be accessed, corrected or removed before processing such requests. Because of the way we maintain certain services, after you delete your information, residual copies may take a period of time before they are deleted from our active servers and may remain in our backup systems.

Log information

Services automatically record information that your browser sends whenever you visit a website. These server logs may include information such as your web request, your interaction with a service, Internet Protocol address, browser type, the date and time of your request and one or more cookies that may uniquely identify your browser or your account.

Cookies

SaddleBrooke TWO Web sites use "cookies" to enable you to sign in to our services and to help personalize your online experience.

Browsers are set up to accept cookies, but you can reset your browser to refuse all cookies or to indicate when a cookie is being sent. However, some SaddleBrooke TWO services may not function properly if your cookies are disabled.

Sharing Information

Personal information may be shared with SaddleBrooke TWO employees, contractors and agents who need to know that information in order to process it on our behalf. These individuals are bound by confidentiality obligations.

SaddleBrooke TWO only shares personal information in the following limited circumstances:

- We have your consent.
- We have a good faith belief that access, use, preservation or disclosure of such information is reasonably necessary to (a) satisfy any applicable law, regulation, legal process or enforceable governmental request, (b) enforce applicable Terms of Service, including investigation of potential violations thereof, (c) detect, prevent, or otherwise address fraud, security or technical issues, or (d) protect against harm to the rights, property or safety of SaddleBrooke TWO, its users or the public as required or permitted by law.
- We provide such information for the purpose of processing personal information on our behalf. (*Such as for DesertView and Restaurant Ticket Sales*) We require that these parties agree to process such information based on our instructions and in compliance with this Privacy Policy and security measures.

Unsolicited E-mail (“Spam”)

We do not provide E-mail capabilities. However, we are concerned about controlling unsolicited commercial E-mail, or "spam." There is no technology currently available that will totally prevent the sending and receiving of unsolicited E-mail. Using the spam filters on your email system, and being cautious about the sharing of your E-mail address while online will help reduce the amount of unsolicited E-mail you receive.

SaddleBrooke TWO will not sell, lease or rent its E-mail subscriber lists to third parties.

Changes to this Privacy Policy

This Privacy Policy may change from time to time. Your rights will not be reduced under this Privacy Policy without your explicit consent. Board approved Privacy Policy changes will be posted and a more prominent E-mail notice sent.